

The Gold Star Program

1031.1 PURPOSE AND SCOPE

The Gold Star Program was created to recognize a Member's contribution to the Orange County Sheriff's Department. The Member selection should be based on consistent commitment to law enforcement excellence.

1031.1.1 DATE POLICY APPROVED OR REVISED

Effective: June 9, 2010

1031.2 SELECTION

Up to twenty eight Members per year shall be selected. Any Member can be nominated by his/her peers, supervisors, or managers. The Gold Star Committee shall be made up of representatives from each Command. They shall meet biannually to discuss and select from the nominees provided. Ideally two Members from each command shall be selected (1) sworn and (1) professional staff (where applicable). The selections shall be made biannually (January June / July December) and shall be formally announced in the Sheriff's Bulletin and the Sheriff's Blog.

1031.3 COMMANDS

1. Executive Command
 - (a) Public Affairs & Community Engagement Division
2. Administrative Services Command
 - (a) Financial Services Division
 - (b) Research & Development Division
 - (c) Technology Division
3. Custody & Inmate Services Command
 - (a) Central Jails Division
 - (b) IRC/Transportation Division
 - (c) Inmate Services
4. Corrections & Court Operations Command
 - (a) Theo Lacy Facility
 - (b) James A. Musick Facility
 - (c) Court Operations Division
5. Patrol Operation Command
 - (a) North Operations Division
 - (b) Southeast Operations Division
 - (c) Southwest Operations Division

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- (d) Transit Operations Division
- 6. Investigations & Special Operations Command
 - (a) Investigations Division
 - (b) OC Crime Lab
 - (c) Coroner Division
 - (d) Emergency Management Division
 - (e) Special Operations Division
- 7. Professional Services Command
 - (a) Professional Standard Division
 - (b) S.A.F.E. Division
 - (c) Training Command
 - (d) Records & Property Division

Each Command shall select two recipients for a total of fourteen per bi-annual period.

1031.4 QUALIFICATIONS

The Member selected should be one who consistently performs his/her job at the highest level of excellence. They must be a positive influence on the command and their job related actions improve the overall working conditions.

1031.5 AWARDS

Each selected Member shall receive the following:

1. An awards ceremony to include the Sheriff. Members from each command (light refreshments to be served).
2. A certificate recognizing the Member's contribution.
3. A Sheriff's "Gold Star" tie/lapel pin.
4. An engraved Pen/Pencil set.
5. A freestanding plaque provided through donations by the Sheriff's Advisory Committee.

1031.6 PROGRAM MANAGEMENT

This program shall be managed by the S.A.F.E. Division. The Division shall make the necessary notifications biannually.

1031.7 SELECTION PROCESS

1. Twice a year, July/January selections shall be made for the prior six months, notifications are sent out to the Executive Command by the S.A.F.E. Division.

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2. Respective committee members shall set a meeting date to determine their biannual recipients.
3. Once the "Gold Star" recipients are selected a ceremony date is set up and commenced.

1031.8 NOMINATION PROCEDURE

If you believe there is a Member meeting the criteria described in this policy, obtain the nomination submission form located on the Intranet located in the Knowledge Center.

The completed nomination form should be submitted to your supervisor who shall forward via the chain of command. The nominations shall be maintained for review by each Command's Gold Star committee during the biannual review period.