



SHERIFF-CORONER DON BARNES

### **REAL PROPERTY INSTRUCTIONS**

Court Case Number:	Sheriff File Number:	
Plaintiff/Creditor:	Defendant/Debtor:	

TO THE ORANGE COUNTY SHERIFF: 
□ Levy Only
□ Levy and Sell

#### □ Writ of Attachment

- Defendant(s)  $\Box$  has/have  $\Box$  has not/have not appeared in the action. (CCP 482.070(d))
- Defendant(s)  $\Box$  has/have  $\Box$  has not/have not been served with the Summons and Complaint.
  - □ Please serve a copy of the Summons and Complaint upon the defendant(s). I am providing two (2) copies of the Summons and Complaint for each defendant to be served.

#### □ Writ of Execution (Money Judgment)

• Does the real property contain a dwelling?  $\Box$  Yes  $\Box$  No

□ Writ of Sale – Provide a certified copy of the Judgment for Sale as required by CCP 716.010(c).

- The judgment is for the .....
  - $\Box$  1. partition of real property
  - $\Box$  2. judicial foreclosure of a .....
    - $\Box$  2a. mortgage or deed of trust
      - The judgment indicates that a deficiency judgment .....
      - $\square$  may be ordered
      - $\Box$  is waived or prohibited
      - □ 2b. special assessment property tax or Mello-Ross tax lien (judgment creditor is a public entity or district.
      - $\square$  2c. assessment lien by association or common interest development.
      - $\Box$  2d. mechanics lien (labor or improvements to real property)
      - $\Box$  2e. other lien(s) on real property
- Is a "right of redemption" applicable to the sale of this property?  $\Box$  Yes  $\Box$  No





# **REAL PROPERTY INSTRUCTIONS**

Levy/Attach upon all the rights, title, claim and interest of the judgment debtor(s) in the real property:

ORANGE COUNTY SHERIFF'S DEPARTMENT

Name
Address (including mailing address)
Name
Address (including mailing address)
Name
Address (including mailing address)
The judgment debtor's rights, title, claim and interest in the real property to be levied/attached upon and sold is described as follows: (If this is a vacant land, please indicate and provide a clearly marked Assessor's Map.)

Common Street Address (if applicable):

Note: You MUST attach an Exhibit/Attachment to these instructions containing the full legal description, the common street address, and the Assessor's Parcel Number. This attachment must be typed and clear enough for recording purposes.

Please check the appropriate boxes in response to the following questions:

- Is the property a leasehold estate?  $\Box$  Yes  $\Box$  No If yes, how many years remaining on the lease?
- Does the real property also stand in the name of a person (other than the judgment debtor/defendant) having a recorded interest in the real property as shown by the records of the county?  $\Box$  Yes  $\Box$  No
  - If yes, provide the name(s) and address(es) of the 3<sup>rd</sup> party record owner(s). The Sheriff is required to serve (by mail) a copy of the Writ and Notice of Levy on each record owner. (CCP 700.01)

List the name(s) and address(es) of ALL Record Owner(s). Attach a separate sheet, if necessary.

Address (including mailing address)	Jame
Name	Address (including mailing address)
Name	
	Vame
Address (including mailing address)	Address (including mailing address)

 $\Box$  Additional names and addresses of record owners are contained on a separate sheet.





# **REAL PROPERTY INSTRUCTIONS**

Sheriff File Number: Court Case Number: Issue Date of Writ: Total Amount of Judgment: \$ List ALL named parties on the Writ.	<ul> <li>The Writ accompanying the instructions is:</li> <li>An Original Writ, or a Copy of the Original Writ issued by the court as an Electronic Writ, NOT already in possession of the levying officer</li> <li>A Copy of the Original Writ already in possession of the levying officer</li> <li>An Original Writ (Non Electronic)</li> </ul>
Judgment Creditor(s):	Must be marked for Registered Process Servers only.
Judgment Debtor(s):	<ul> <li>A copy of the Original Writ for sole purpose of opening a Sheriff file prior to the levy</li> </ul>

#### The Sheriff's Department DOES NOT guarantee service.

The Sheriff's Department is entitled to its fees whether the service is completed or not. (California Government Code 26738)

X Signature			Date	
Name of Attorney (Or Party	Without Attorne	ey) Requesting Service		
Address			Email Address	
City	State	Zip Code	Phone Number	